

**West Northumberland Girls' Hockey Association**  
**Executive Meeting – Minutes**  
*Cobourg Community Centre*

Date: Tuesday, January 15, 2019 @ 7 pm

**\*Note – the December 11, 2017, meeting was cancelled due to lack of quorum.**

Present: Jason Dalby, Ian Koellner, Sandi MacDonald-Wangen, Scott MacDonald, Tom Cole, Ron Samis, Ryan Smith, Shawn (Toad) Davis, Lyndon Watt, Christine Firth, Ken Pedersen, Steve Kniff, Elisha Young, Sarah LeBlanc, Shannon Sheehy, Jennifer Ashley, Erin McGee

Regrets: Darren Mackey

**ACTIONS CARRIED OVER:**

Action – Ian will network with the Nighthawks and Cougars re: the potential of running 50/50 draws at Cougar games.

Action - Toad will look into the Quest for Gold program, which reimburses coaches for getting qualifications.

Action - Jen, Sarah, Erin, and Lynn Marie are willing to be on a committee and spearhead an anti-bullying/alcohol/drug/cyber etiquette/etc initiative, hopefully with Sean's (or Christine's) involvement.

Action – Jen will check in previous Minutes to see if we had decided to eliminate 3-year term sponsorships.

Action – Jen will research the OWHA POI policy & report back at the next meeting.

**MINUTES**

Moved by: Lyndon

Seconded by: Elisha

Carried

Approval of minutes from November 13, 2018.

**TREASURER'S REPORT**

By Ian

Moved by: Ken

Seconded by: Jason

Carried

See Appendix A for Financial Report.

All of the bills for all of the teams went out yesterday. They have until the end of January to pay. We should have about \$115000 in the bank after this. Our ice costs are down this year. The tourney made over \$10000 this year. We'll be in good financial health at the end of the season.

**REGISTRAR'S REPORT**

By Jason

Nothing new to report.

**TOURNAMENT REPORT**

By Sarah

Nothing new to report. We got the sanction refund for the last 2 years.

**FUNDRAISING REPORT**

By Shannon

Nothing new to report.

**EQUIPMENT REPORT**

By Scott

Nothing new to report.

**JUNIOR HOUSELEAGUE REPORT**

By Elisha

Nothing new to report.

**LADIES HOUSELEAGUE REPORT**

By Sandi

Moved by: Ian

Seconded by: Shannon

Carried

From Dec. meeting (that was cancelled)

-since our last meeting, we have had 2 refund requests, 2 due to injury, one due to family obligations. They have met policy criteria for a refund.

-just received a request for a possible refund from a player having surgery in January. Told her she isn't eligible and in reality, our season is almost done. Did say I would bring it up, but according to policy, the answer is no.

There is still one person with outstanding payments. A new player registered last week.

FOR NEW BUISNESS: LOOKING TO NEXT YEAR - Players would like an extended season. It seems not available to us in the spring. My question is...Thanksgiving and Family Day Monday we currently do not schedule games. Is this a league decision OR is it because the town employees have a holiday?

## **DEVELOPMENT REPORT**

By Shawn

Moved by: Jen

Seconded by: Lyndon

Carried

To date, we have 33 registrations for First Shift. Many out of town kids have signed up. People are still signing up for it. Jen made a motion that we give a \$100 registration discount to any player who registers for next season with the Wild, who participated in the First Shift Program (with Nighthawks or Wild). 2<sup>nd</sup> –Steve Carried

Action – Toad will ask to see if priority can be given for registration for local kids, in the future.

Sheldon Calbery's last day for goalie development was tonight.

Trudy is still running development sessions.

Ian asked if Hockey Canada was to pay for the ice for the PD Program in Sept. Action – Toad will find out if Hockey Canada was to pay for the ice for the PD Program in Sept. and let Ian know.

## **ICE SCHEDULER REPORT**

By Darren via email

Moved by: Tom

Seconded by: Scott

Carried

- I will be sending out the ice times this week to all teams for Feb and March, managers can use these times for payoffs and playdowns. It's basically the same as what you have now, only slight variations and there is no ice in Memorial in March. I am waiting confirmation but we should be able to give back ice when playoffs start just the same as last year.

- Tryouts are scheduled to start on April 22nd, the day after the Brampton tournament. This is the first day that permission to skate forms are good. Under the new management at the CCC, I had to submit our request for ice at the beginning of this month. I didn't get to ask for specific days, just how many teams we had and roughly how many hours we needed. Then they assigned ice to all renters based on what everyone requested. They then came back with 8 nights that we could hold tryouts, it wasn't acceptable, to late in April start date. I asked them to review what they had allotted explained why it wasn't good for us and now we have a little more time and on various days, I still have to review it as it just came at 2:00pm today. Now we need to decided how many teams we are going to run, and are we holding tryouts for all teams in the spring.

Projected teams for 2019-2020:

Midget AA	4 tryouts
Midget 2	4 tryouts
Midget 3	2 tryouts
Bantam 1	4 tryouts
Bantam 2	4 tryouts
Pewee	4 tryouts
Atom	4 tryouts
Novice	3 tryouts

## **SPONSORSHIP REPORT**

By Lyndon

Nothing new to report.

## **REFEREE IN CHIEF**

By Tom

Nothing new to report.

## **LOWER LAKES REPORT**

By Steve

Moved by: Sandi

Seconded by: Erin

Carried

Steve forwards all emails on to coaches.

Call for coaches was discussed. The concerns in Claudia's letters were discussed (See Appendix C). Steve suggested we post now for all top teams. Last year the call for coaches happened on January 14, due the end of January. We will advertise for top team coaches. All resumes to be sent to Steve.

Action – Jen will make a motion for the AGM Re: earlier call for coaches for Midget AA.

Lower Lakes playoff brackets are posted.

## **OWHA REPORT**

By Ken

Nothing new to report.

## **COMMUNICATIONS OFFICER REPORT**

By Ryan

### **NEW BUSINESS:**

1. Jen – The following have submitted their names to volunteers for First Shift: Hope Giroux, Jon Samis, Kristen Ryan, Sarah Carter, and Derek Sawyer. Sarah & Kristen have a lot of experience and all the women would be great role models, as would Jon. All have sound connections to the Wild except Derek, who has 2 pre-school aged children. Suggestion: hire Jaclyn Diminie to run the program. She has run it for the Nighthawks and does an amazing job. Also, we have a local couple who would like to pay for a child's registration if there is a family in need.
2. Action - Jen touch base with Stacy Toste from Rebound regarding child in need.
3. Jen – POI Update- Not done. Action for next meeting.
4. Jen – Call for coaches (see Appendix B for letter of concern)
5. Ryan– Esso Fun Day - <https://www.hockeycanada.ca/en-ca/hockey->

[programs/female/esso-fun-days](#) It can be a 6 week event or a 1 day event. Hockey Canada will provide subsidies. Ryan thinks it would be a good compliment to the First Shift Program. Ian said there is a PD Day on April 5.

6. Sandi - DALEWOOD GOLF OPPORTUNITY: The Pros at Dalewood are working on a free lesson opportunity for WNGHA team players, ages 11-17. At this time I don't have the final details, but have spoken to the head pro. Their idea is to offer free instruction to teams of the WILD in the spring. At this time, we can offer it to our teams.
7. Midget A Petition (See Appendix C) – The Midget A team would like their banner and medal displayed in the Wild's window.  
A discussion took place and coaches from other teams in the room said they had banners & it was decided that it's not feasible to display them all in the Wild window. Lyndon made a motion to deny the request. Toad 2<sup>nd</sup> it. Carried. One suggestion was to set up a display with trophies, medals, etc. in the Wild window, from winning teams. Banners are too big for the space but these smaller items could be accommodated. Other suggestions included (1) to use a stand to display the banner before home games or (2) take a team picture with the banner and it can be displayed on the TV in the Wild window. It can also be posted on the WNGHA website and Facebook pages.
8. Toad will be organizing the banquet this year and is trying for a date between provincials and tryouts.

**ADJOURNMENT**

Moved by: Christine

Seconded by: Toad

Carried

**Next Meeting:** Tuesday, February 12 , at 7 pm (CCC)

## APPENDIX A Financial Report

### WEST NORTHUMBERLAND WILD GIRLS HOCKEY ASSOCIATION Bank Reconciliation December 31, 2018

Balance per bank at December 31st: 89,638.01

Less: Outstanding Cheques

Chq Date	Cheque #	Payee	Description	Amount
30-Apr-18	2620	Jan Ashley	Reimburse for poster boards	92.35
30-Sep-18	2642	Northumberland Nighthawks	Transfer of JumpStart for player that moved to Nighthawks	100.00
30-Sep-18	2649	Megan Manserth	Refund for difference between Ladies League & Senior B cost	100.00
14-Dec-18	2680	OWHA	HL Registration & Insurance	1,113.00
14-Dec-18	2681	Township of Hamilton	Ice Rental for the season	2,083.10
31-Dec-18	2682	Town of Cobourg	Ice Rental - August 2018	2,387.41
31-Dec-18	2683	Town of Cobourg	Ice Rental - September 2018 & PA Day event	10,898.50
31-Dec-18	2684	Town of Cobourg	Ice Rental - October 2018	19,551.32
31-Dec-18	2685	OWHA	Garnishments	60.00

(44,508.68)

Add: Outstanding deposits

None

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Balance per bank at December 31st, once everything clears the bank: 45,129.34

Petty cash on hand at December 31st: 300.00

Cheques on hand at Dec 31/18: 1,642.50

Accounts receivable	Amount
- Midget AA team	13,408.58
- Midget A team	13,412.80
- Midget B team	10,000.95
- Bantam A team	13,398.05
- Bantam B team	8,386.35
- PeeWee B team	9,485.78

68,092.51

TOTAL CASH POSITION OF THE ORGANIZATION: 115,863.35

Cheques Issued in the month of December - Main account

Chq Date	Cheque #	Payee	Description	Amount
<b>General Account</b>				
14-Dec-18	2673	Shelton Calbury	Golf Development - Oct 2018, Nov 2018 & Dec 11th	700.00
14-Dec-18	2674	TR Consulting (Trudy)	Hockey Development - October 2018	1,200.00
14-Dec-18	2675	Tom Cole	HL Refs to December 2018	362.00
14-Dec-18	2676	Hillary Chappell	Registration refund	244.00
14-Dec-18	2677	MD SportsWeb	Website renewal	1,175.32
14-Dec-18	2678	Mary Ann Storey	Registration refund	272.00
14-Dec-18	2679	Taryn Frybart	Registration refund	162.50
14-Dec-18	2680	OWHA	HL Registration & Insurance	1,113.00
14-Dec-18	2681	Township of Hamilton	Ice Rental for the season	2,083.10
31-Dec-18	2682	Town of Cobourg	Ice Rental - August 2018	2,387.41
31-Dec-18	2683	Town of Cobourg	Ice Rental - September 2018 & PA Day event	10,898.50
31-Dec-18	2684	Town of Cobourg	Ice Rental - October 2018	19,551.32
31-Dec-18	2685	OWHA	Garnishments	60.00
Bank charges	Bank of Montreal	Monthly service fees		30.00
Bank charges	Bank of Montreal	Bank deposit fees		-
Bank charges	Bank of Montreal	Statement fee		3.00

48,249.03

**West Northumberland Girls Hockey Association  
Income Statement 05/01/2018 to 12/31/2018**

**REVENUE**

**Fee Revenue**

Rep Team - Registrations	42,955.00	
Rep Team - Registrations Online	19,380.00	
Total Rep Team Revenue		62,335.00
House League - Registrations	11,315.00	
House League - Registrations Online	4,290.00	
House League - Registration Refunds	-3,378.75	
Total House League Revenue		12,226.25
Ladies League - Registrations	13,525.00	
Ladies League - Registration Online	4,550.00	
Ladies League - Registration Refund	-678.50	
Total Ladies League Revenue		17,396.50
Seniors League - Registrations	3,435.00	
Seniors League - Registrns Online	1,575.00	
Total Seniors C League Revenue		5,010.00
Rep Team - Late fees	450.00	
Total Late Fee Revenue		450.00
Rep Team - Fee for usage		-917.98
Tryout Fee Revenue - Rep teams		1,965.00
Serv. Fee Revenue - Registrations		1,020.00
<b>Total Fee Revenue</b>		<b>99,484.77</b>

**Sponsorships & Grants**

Rep Team - Sponsorships	4,500.00	
House League - Sponsorships	2,800.00	
Other - Sponsorships	2,550.00	
Total Sponsorships & Grants		9,850.00
<b>Total Sponsorships</b>		<b>9,850.00</b>

**Halloween Havoc Tourney Revenue**

Halloween Havoc - Registrations	55,025.00	
Halloween Havoc - Register Refunds	-5,375.00	
Halloween Havoc - Total Registered		49,650.00
Halloween Havoc - Fndrse-Booth Rent	525.00	
Halloween Havoc - Fndrse - Other	113.65	
Halloween Havoc - Total Fundraising		638.65
<b>Total Halloween Havoc Tourney Rev</b>		<b>50,288.65</b>

**West Northumberland Girls Hockey Association**  
**Income Statement 05/01/2018 to 12/31/2018**

**Other Revenue**

OWHA Prov. Bond Refund / Donation	2,150.00	
Total OWHA / LLHFL Revenue		2,150.00
Other Miscellaneous Revenue		100.00
<b>Total Other Revenue</b>		<b>2,250.00</b>

**Development Revenue**

Development Fees - Rep	925.00	
Development Fees - House League	225.00	
Total Development Fees		1,150.00
<b>Total Development Revenue</b>		<b>1,150.00</b>

**Lottery Fund**

Lottery Fund - WNGHA Licences	-4.50	
Lottery Fund - WNGHA events		-4.50
Lottery Fund - Bank Charges		-34.91
<b>Lottery Fund</b>		<b>-39.41</b>

**TOTAL REVENUE** **162,984.01**

**EXPENSE**

**Ice Costs**

Ice Fees - CCC - Season & Playoffs	26,318.60	
Ice Fees - Memorial - Season/Playof	14,737.24	
Ice Fees - CCC - Tryouts	6,676.65	
Ice Fees - Cobourg		47,732.49
Ice Fees - Baltimore		2,080.10
<b>Total Ice Fees</b>		<b>49,812.59</b>

**Referee Fees**

Referee Fees - Ladies	4,640.00	
Referee Fees - House League	628.00	
<b>Total Referee Fees</b>		<b>5,268.00</b>

**Online Registration Fees**

Online Registration - Rep	576.32	
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**West Northumberland Girls Hockey Association**  
**Income Statement 05/01/2018 to 12/31/2018**

Online Registration - Ladies League		143.12
Online Registration - House League		127.69
Online Registration - Miscellaneous		40.00
Online Registration - Senior C		47.17
<b>Total Online Registration Fees</b>		<u>934.30</u>
<b>Halloween Havoc Tournament costs</b>		
Ice Costs - CCC - Havoc Weekend	13,513.88	
Ice Costs - Memorial - Havoc Weeknd	6,086.19	
Ice Costs - Jack Burg - Havoc Wknd	2,503.60	
<b>Total Ice Costs - Havoc Weekend</b>		<u>22,103.47</u>
Halloween Havoc - Room Rentals		226.00
Halloween Havoc - Referees		6,196.00
Halloween Havoc - Timekeepers		1,383.00
Halloween Havoc - Trophies/Medals		2,844.88
Halloween Havoc - Player of Game		635.63
Halloween Havoc - Team Banner/Troph		487.20
Halloween Havoc - Prizes / Giveaway		285.40
Halloween Havoc - Activity costs		500.00
Halloween Havoc - Monster Mash		433.81
Halloween Havoc - Comp. Software		565.00
Halloween Havoc - Admin Costs		58.33
Halloween Havoc - Tourney Organizer		3,693.98
<b>Total Halloween Havoc Tourney Costs</b>		<u>39,422.70</u>
<b>Bank Related Costs</b>		
BMO Bank Fees		160.00
NSF Fees		21.00
Deposit Contents Fee		67.62
Bank Statement Fees		24.00
<b>Total Bank Related Costs</b>		<u>272.62</u>
<b>OWHA / LLFHL costs</b>		
OWHA - Provincial Bond	1,600.00	
OWHA - Team Registrn & Insurance	10,535.00	
OWHA - Game sheets	60.00	
<b>Total OWHA costs</b>		<u>12,195.00</u>
LLFHL - Registration fees - Rep	2,100.00	
<b>Total LLFHL costs</b>		<u>2,100.00</u>

**West Northumberland Girls Hockey Association**  
**Income Statement 05/01/2018 to 12/31/2018**

<b>Total LLFHL / OWHA Costs</b>		<u>14,295.00</u>
<b>House League Costs</b>		
House League - Jerseys		1,086.39
House League - Equipment		885.25
House League - OWHA Registrations		1,693.00
<b>Total House League Costs</b>		<u>3,664.64</u>
<b>Ladies League Costs</b>		
Ladies League - OWHA Registrations		5,659.00
<b>Total Ladies League Costs</b>		<u>5,659.00</u>
<b>Development Costs</b>		
Dvlpmnt Day - Ice & Room Rentals	1,253.18	
Total Development Day Costs		1,253.18
Development - Rep - Pee wee A	540.00	
Development - Rep - Bantam A	990.00	
Development - Rep - Midget AA	1,040.00	
Development - Rep - Midget A	1,560.00	
Development - Rep - Midget B	180.00	
Development - Goslies (All teams)	1,100.00	
Total Development for All Teams		5,410.00
<b>Total Development Costs</b>		<u>6,663.18</u>
<b>Board Costs</b>		
Meeting Rooms - AGM		67.80
<b>Total Board Costs</b>		<u>67.80</u>
<b>Coach Training</b>		
Training - Trainer Course Reimb.		96.06
<b>Total Coach Training</b>		<u>96.06</u>
<b>Other Costs</b>		
Advertising Costs		337.87
Website costs		1,216.05
Scholarship awards		500.00
<b>Total Other Costs</b>		<u>2,053.92</u>

**West Northumberland Girls Hockey Association**  
**Income Statement 05/01/2018 to 12/31/2018**

<b>TOTAL EXPENSE</b>	<u>128,209.81</u>
<b>NET INCOME</b>	<u>34,774.20</u>

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## **APPENDIX B** Letters from Claudia Brown re: Call for Coaches

Letter to executive re: call for coaches

Nov. 27/18:

Hi,

I am sending you this email because you are the WNGHA 2nd Vice President and are the one who oversees the entire coaching selection process. During a recent search for a friend of Rachel's hockey schedule, I noticed that their organization has already put out a call for tier 1 coaches and after further research, I saw that there are many organizations within the Lower Lakes Hockey League that have done the same, I have included the links of just a few below. As a parent of one of our Midget AA players, I would like to have our WNGHA Executive discuss and vote on posting a call for applicants for the Coach of our Midget AA Team for the 2019/20 season. I would like this issue be put on the agenda for your next Executive meeting on Tuesday December 11. I feel that in order for our organization to be competitive, we should follow the example of other organizations and get the position filled ASAP to give the Coach every advantage to prepare. Next season will be a very exciting year for our Midget AA program!! Our team has seen a lot of success this season so far, our team is very competitive within our division as well as in the tournaments we have attended thus far and with 11 of our 17 players being 2002s, we will have more seniors on our team next year than ever before and the team's future is looking very bright. I would really appreciate it if you would get back to me and let me know how you intend on proceeding with this issue.

Thank you

CB.

Belleville Bearcats <https://bellevillebearcats.ca>

Barrie Sharks <http://bwha.ca>

Durham West Lightning <https://dwgha.com>

Etobicoke Dolphins <http://www.etobicokedolphins.ca>

Markham-Stouffville Stars <http://smgha.com>

North York Storm <https://www.northyorkstorm.com>

Jan. 9/18:

Hi,

I took some time to do a little research to show you which you can use to make our executive aware of how important it is that we post for our coaches immediately. I looked at all the organizations in our Midget AA loop and here is what I found out:

Durham West: posted their 2019/20 coach

Whitby: posted their 2019/20 coach

Clarington: posted their 2019/20 coach

North York: posted their 2019/20 coach

Markham/Stouffville: currently accepting applications

Peterborough: currently accepting applications

Toronto: currently accepting applications

Kingston: I heard that they have hired a coach and just need to post

West Northumberland: NOTHING!!!

Thought this would help!

Claudia

**APPENDIX C**

**Midget A Petition**

January 2019

Dear WNGHA Executive,

As you are all aware our Midget A team traveled to Montreal at the end of November to participate in the Can/Am Tournament. The team competed in this tournament and WON the GOLD Banner and Medal. Our team Manager asked the WNGHA President if we could display the banner in the WNGHA CCC Office window. His answer was no, that what usually happens is that the winning banner goes to the team sponsor to be proudly displayed. Given that our sponsor is the Dairy Farmers of Northumberland group, this situation of giving them the banner is inappropriate, that is, the Dairy Farmers don't want the banner in their barn. We, the undersigned team: skaters, coaches, and parents please petition the WNGHA Executive to allow the banner and medal to be displayed in the office window until the end of the 2018 ~ 2019 hockey season. Respectfully yours,

	JODY LEBLANC	J. LeBlanc
Asia Campbell	Asia Campbell	Monica Munro
Madison Chislett	<del>Madison Chislett</del>	<del>Madison Chislett</del>
Ashley Cook	Ashley Cook	Landy Cook
Shaylee Craig	Shaylee Craig	Craig
Keira Eagleson	Keira Eagleson	Keira Eagleson
Braelyn Farrell	Braelyn Farrell	K. Farrell
Grace Frank	Grace Frank	Grace Frank
Alexa Hare	Alexa Hare	Julie Hare
Emily Hoselton	Emily Hoselton	Dianna Hoselton
Jia Leblanc	Jia Leblanc	Jia Leblanc
Olivia Richards	Olivia Richards	Olivia Richards
Jenna Russell	Jenna Russell	Jenna Russell
Therine Stevenson	Therine Stevenson	Therine Stevenson
Cameron Taylor	Cameron Taylor	Cameron Taylor
Chloe Trotter	Chloe Trotter	Chloe Trotter
Baylee van Steijn	Baylee van Steijn	Baylee van Steijn
Scout Young	Scout Young	Scout Young
Brandon Goody	Brandon Goody	Brandon Goody
	Sandra Mitchell	Sandra Mitchell
	Rachel Brown	Rachel Brown
	Chloe Brown	Chloe Brown

