

West Northumberland Girls' Hockey Association
Executive Meeting – Minutes

Date: Tuesday, May 8, 2018

Present: Greg Brocanier, Lynn Marie Brocanier, Jason Dalby, Ian Koellner, Jennifer Ashley, Sandi MacDonald-Wangen, Scott MacDonald, Curtis Hackney, Barb Hackney, Clarey Ellis-Stretch, Ron Samis, Darren Mackey, Ryan Smith, Veronica Marriott

Regrets: Sarah LeBlanc, Tom Cole, Shannon Sheehy, Anne Walker

ACTIONS CARRIED OVER:

Action – Ian will network with the Nighthawks and Cougars re: the potential of running 50/50 draws at Cougar games.

Action - Jen to reinsert the constitutional piece to include the team colours required in uniforms.

Action - Greg will look into the Quest for Gold program, which reimburses coaches for getting qualifications.

Action - The new executive will decide on whether to hire Gina to run our tournament.

Action – Ian will separate the \$25 fee on registration for development

Action - Jen, Sarah, and Lynn Marie are willing to be on a committee and spearhead this initiative, hopefully with Sean's (or Christine's) involvement.

Action – Ryan will hand out Saxon's pamphlets at tryouts and will post Saxon's tryouts on social media.

ACTION - Jason will add refund policy to our online registration link.

MINUTES

By Jen

Moved by: Barb

Seconded by: Curtis

Carried

Approval of minutes from April 10, 2018.

Midget A/BB Presentation:

The Midget A coach and 3 parents came and presented concerns about their team, tryouts, and related issues. Response requested about delaying the 3rd team tryout until the 2nd team is in place. The exec will get back to them.

TREASURER'S REPORT

By Ian

Moved by: Jen

Seconded by: Sandi Carried

See Appendix A for the final Financial Report of this season. Ian distributed the report and gave an oral explanation. He has separated development fees in the budget.

REGISTRAR'S REPORT

By Jason

Moved by: Ian

Seconded by: Scott

Carried

Jason has handed out more permission to skate forms. Jason has been getting questions about registration so he would like to establish our costs as soon as possible so he can set up the online registration.

TOURNAMENT REPORT

By Sarah

Nothing to report.

FUNDRAISING REPORT

Carried

Nothing to Report.

EQUIPMENT REPORT

By Scott

Nothing new to report.

Greg suggested getting a wifi lock for our equipment locker so there is more universal access and access is tracked/controlled.

JUNIOR HOUSELEAGUE REPORT

By Barb

No report.

LADIES HOUSELEAGUE REPORT

By Sandi

Nothing new to report.

DIRECTOR OF COACH and PLAYER DEVELOPMENT REPORT

By Greg

Moved by: Lynn Marie

Seconded by: Darren

Carried

Bauer First Shift is a go for next year (45 person entry). There has been very positive feedback on the program. Of the 32, 21 were girls (3 of which were from out of town). This should be good news for our house league program.

The budget may change if there are fewer teams.

ICE SCHEDULER REPORT

By Darren

Moved by: Veronica

Seconded by: Jason

Carried

Darren met with all the ice user groups last week at the CCC. They met the new heads and it was basically a meet-and-greet. Everyone will apply each year with a wish list, submitted to Chris Elliott. We have already booked our tournament ice.

SPONSORSHIP REPORT

By Lynn Marie

Nothing new to report.

REFEREE IN CHIEF

By Tom

Nothing new to report.

LOWER LAKES REPORT

By Veronica

Nothing new to report.

Received a reminder from Sonya to submit ITR's.

OWHA REPORT

By Curtis

Nothing new to report.

COMMUNICATIONS OFFICER REPORT

By Ryan

Nothing to report.

NEW BUSINESS:

1. Jen – Report from “Northumberland Families on The Move” Conference. (See Appendix A for information on Rowan’s Law).
2. Jen - Atom Rep –Should we in the Fall advertise. No go due to ice issues.
3. Jen – Camp Enterprise – Funds available to help low income families enroll their kids in sport.
4. Darren – Action from last meeting – Follow up re: unused ice costs
5. Ron – Midget A commitment letter – Ron reviewed the situation so everyone on the board would be informed. Reflection on today’s Parent/Coach presentation – After discussion, it seemed clear the board wants to support both teams.
Jen made a **motion** to extend the 2nd Midget team tryout to Sat., May 12 & Sun., May 13 and have the 3rd team tryout start on Tuesday, May 15. This will allow Graham to keep the roster open. 2nd by Greg. Carried. Unanimous.
6. Jen – Team Building Opportunity with the Cobourg Kayak and Canoe Club Action – Jen will forward information to Veronica to send to coaches.
7. Ron – Mileage reimbursement for Tom. After discussion, it was decided that Tom would be reimbursed \$200 mileage for returning the Atomic Jerseys. There was some misunderstanding regarding this, as it was understood Tom was passing by London so it wouldn’t be far out of his way. The amount was a compromise between the two potential amounts owing.
8. Ian – Ian has built a preliminary budget for next season but can’t finalize it until he get’s the ice costs. Darren said that Dean said it is highly unlikely it will increase, and if it does it would be minimal, and wouldn’t be until the new year. Ian wants to post registration page for rep teams now. After discussion, it was decided to keep the rep registration costs the same as last year. The Sr C registration will decrease to align more with their actual costs. Ian made the following **motion** regarding rates for the upcoming season:
RATES:
Novice Rep & Novice HL: \$450 + \$25 Development Fee
House League (Atom - Midget): \$480 + \$25 Development Fee
Rep (Atom - Midget): \$525 + \$25 Development Fee
Ladies League: \$325
** Payment Plans are available **
*** Late fee of \$50 for registration on or after July 1 for Rep teams made in the spring and Sept. 1 for all other players ***
2nd – Greg, Carried.
9. Veronica – Veronica questioned the qualifications regarding whether a person can be nominated for an officer’s position without board experience. Article 6 and the officer’s position specifics in the constitution were reviewed and there was nowhere that specified

previous experience was required, with the exception of the president and treasurer.

10. Ryan never received Saxons pamphlets from anyone so actions around this will be removed.
11. Lynn Marie asked if the nominations for the AGM could be placed in a more visible location on the website. Action – Ryan will list the nominations on the main page of our website.

ADJOURNMENT

Moved by: Scott

Seconded by: Ryan

Carried

Next Meeting: Tuesday, June 12 – 7 pm in the Tournament Room (CCC).

APPENDIX A

- Rowan's Law Summary for Sports Organizations

Who is Rowan?

Rowan Stringer was a 17-year-old high school student when she died two years ago, on Mother's Day, after suffering what proved to be a fatal concussion during a high school rugby game in Ottawa. It was her second concussion within a week.

What is Rowan's Law?

An act governing the management of youth concussions in all sports in Ontario. Although the exact regulations and protocols are still being determined, it's a good time to reflect on your sports organizations current concussions protocols and see if your sports organization is prepared to put the following law into practice once the regulations are finalized in the next few years.

- Did you know ALL 50 states have laws that dictate protocols for youth concussions? Ontario is the first province in Canada to mandate a protocol in relation to concussion, Rowan's Law.

What does my sports organization need to do to comply with the new law?

- Have written documentation that EVERY player, coach and affiliated sport organization member has read and understood the concussion awareness resources approved by the Minter of Tourism, Culture and Sport EACH season they register.
 - If the individual is under the age of 18, a parent must also have written documentation that they have read and understood the concussion awareness resources approved by the Minter of Tourism, Culture and Sport.
- Create a concussion code of conduct and ensure every player, coach and affiliated sport organization member has read and understood the concussion protocol.
 - If the individual is under the age of 18, a parent must also have written documentation that they have read and understood the concussion protocol.
- Establish a removal-from-sport protocol for athletes that are suspected of having sustained a concussion.
 - Must establish a specific process that results in IMMEDIATE removal of suspected concussed athlete
 - Must designate a member of the sports organization who is responsible for ensuring the athlete is removed and that they do NOT return to training, practicing, or competition until they meet the return-to-sport guidelines.
- Establish a return-to-sport protocol that applies to athletes that have sustained or have thought to have sustained a concussion.
 - Must establish a specific process to implement the return of an athlete to training, practice or competition
 - Must designate a member of the sports organization who is responsible for ensuring that an athlete does not return until permitted to do so in accordance with the protocol.

For more information about Rowan's Law:

Sport Ontario: 416-327-7451

<http://www.ontariocanada.com/registry/view.do?postingId=27186&language=en>

To learn more about concussions

https://www.youtube.com/watch?v=ewrf_N7n-8I

<https://www.youtube.com/watch?v=xvjK-4NXRsM>

<https://www.coach.ca/concussion-awareness-s16361>

<https://www.injuryresearch.bc.ca/education/concussion-awareness-training-tool/>

http://www.coachesontario.ca/wp-content/uploads/concussion_card_e.pdf

<https://kpe.utoronto.ca/sport-medicine/concussion-clinic/concussion-information-faqs>

For concussion protocol templates to use until Rowan's Law Regulations are determined:

<http://www.parachutecanada.org/injury-topics/item/canadian-guideline-on-concussion-in-sport>