

**West Northumberland Girls' Hockey Association
Executive Meeting – Minutes**

Date: Tuesday, July 11, 2017

Present: Greg Brocanier, Lynn Marie Brocanier, Sarah LeBlanc, Jason Dalby, Jennifer Ashley, Sandi MacDonald-Wangen, Scott MacDonald, Curtis Hackney, Clarey Ellis-Stretch, Ron Samis, Shannon Sheehy, Ryan Smith, Veronica Marriott

Regrets: Tom Cole, Ian Koellner, Anne Walker, Darren Mackey, Barb Hackney

ACTIONS CARRIED OVER:

Action – The 2017-18 executive will discuss creating a login for people to sign in if they wish to complete a coach evaluation.

ACTION -Ian will request a deferral of the additional \$5000 for the CCC for 1 year.

Action – Ian will network with the Nighthawks and Cougars re: the potential of running 50/50 draws at Cougar games.

Action – Greg will write and submit an amendment to AGM voting policies. Jen will look for a potential previous submission in previous minutes and via email submission.

ACTION – Darren will talk to Harry about reclaiming our secure area for storage.

ACTION – Darren will go back to Harry and ask for more prime-time ice.

Action - Jen to reinsert the constitutional piece to include the team colours required in uniforms.

Action – Scott will inventory what jerseys we have that will be available to be sold and send the information to Ron.

MINUTES

By Jen

Moved by: Lynn Marie

Seconded by: Greg

Carried

Approval of minutes from June 2017.

TREASURER'S REPORT

By Ian

No report.

REGISTRAR'S REPORT

By Jason

Moved by: Scott

Seconded by: Clarey

Carried

We've had 2 in person registrations since last meeting. They went well. There are still some outstanding registrations. There are some more in person registrations scheduled.

TOURNAMENT REPORT

By Sarah

Moved by: Ryan

Seconded by: Sandi

Carried

No houseleague teams yet for our tourney. 17 teams have registered to date. 5 Wild teams have registered so far.

FUNDRAISING REPORT

By Shannon

Moved by: Jason

Seconded by: Veronica

Carried

3 teams have submitted plans, to date. Shannon sent out information regarding the lottery license to all coaches & managers.

EQUIPMENT REPORT

By Scott

Moved by: Curtis

Seconded by: Sarah

Carried

Scott went through all of the goalie equipment. He sorted it into what is not useable and what is useable for the association. He did an inventory of goalie equipment. He hasn't got to the jerseys yet. All of the jerseys are in bags and many haven't been washed. Curtis will work with Scott to sort them out.

JUNIOR HOUSELEAGUE REPORT

By Barb

Nothing to report.

LADIES HOUSELEAGUE REPORT

By Sandi

Moved by: Shannon

Seconded by: Jen

Carried

Sandi and Jen met with Kelly.

Jersey deposits - \$40

Ice Time – Sandi will network with Darren re: the start date. Ron suggested ask any ice related questions directly to Darren.

Goalie Incentive – It has been \$100 back at the end of the year if they make 20/26 games.

Referee payments – Sandi to touch base with Tom about that.

DIRECTOR OF COACH and PLAYER DEVELOPMENT REPORT

By Greg

Moved by: Lynn Marie

Seconded by: Scott

Carried

1. There are a lot of policies coming down from Hockey Canada regarding gender identity, etc. He asked is the OWHA has any new policies regarding this. The OMHA does.
2. Development – 5 committed goalie sessions with Dan Stewart. Wild clinic every other week. We will pay for the ice and it is \$200-250 depending on goalie turnout. Greg suggested all goalies be encouraged to go even if it conflicts with practice.
3. Spike – Darren and Greg will do the schedule. All Spikes sessions will be scheduled by December with all teams. It may include one full day session. Depending on sponsorship scenario, there may be addition sessions after Christmas.
4. Post-secondary etc. program/education hopefully will be built in to development this season.
5. Paul Allen may run a crossover basketball program for Wild girls. Paul is also on the Sports Council so it's good networking for us.
6. Dan Stewart – Greg wants to run a coach's goalie clinic. Greg recommends at least one coach from each team must attend. It would cost approx. \$75/100 per coach to get certified.
7. D1 coach being offered in August by Nighthawks. You can register through the OMHA portal.
8. Greg suggested we demand higher qualification standards for all high level team coaches. The OWHA doesn't demand this but we could include it in our WNGHA policies for our top level teams, as recommended by Hockey Canada.

Curtis reminded Greg to ensure all development staff have vulnerable sector checks submitted to the WNGHA.

ICE SCHEDULER REPORT

By Darren

No report.

SPONSORSHIP REPORT

By Lynn Marie

Moved by: Greg

Seconded by: Clarey

Carried

Lynn Marie has made contact with most sponsors from last season. She is also going to try to get additional sponsorship for goalie development, tournament initiatives, etc.

REFEREE IN CHIEF

By Tom

Nothing to report.

LOWER LAKES REPORT

By Veronica

Moved by: Jason

Seconded by: Sarah

Carried

Veronica went to the Lower Lakes AGM. There was no quorum for the 2nd year in a row so no voting could be processed. Sr IP 6's and down must play on smaller ice (cross ice) starting next season (2018-19). Scheduling Day is October 1st. The league is one week shorter this year. March 23-26 is Championship Weekend. Provincials is April 6-8.

OWHA REPORT

By Curtis

Moved by: Ryan

Seconded by: Sandi

Carried

See **Appendix A** for registration, fees, and staff qualification particulars.

Curtis will get gamesheets and rule books at the next OWHA meeting.

Budgets for all teams and VSS must be submitted by all teams before the roster will be processed. Teams have been informed about the budget submission deadline. Action – Jason to send Curtis copies of all rosters to confirm who needs VSS's in.

COMMUNICATIONS OFFICER

By Ryan

Moved by: Shannon

Seconded by: Sarah

Carried

Ryan got in touch with the Sports Council who will advertise our registration dates. If there is anything else we want advertised let Ryan know ASAP. Our web costs won't increase this season. A volunteer sign up module is in the works. Ryan asked if we could establish an advertising/promotion budget. Ron suggested it might be better to advertise through the Sports Council for free. Greg suggested pamphlets and promotional give-aways can be an asset. Ryan is thinking of only about \$500/year as the budget. Ryan made the motion, pending Ian's (treasurer's) approval, we establish a \$500 association (not team) promotional budget. Seconded by Jason. Carried.

NEW BUSINESS:

1. Jen – RBC Cup 50/50 Follow-up discussion. Action – Ian, Ron, & Jen meet with Ashley Haynes & Dean Hustwick to discuss this issue. (Donate \$5000 due from our proceeds??).
2. Action - Jen to bring up Memorial scoreclock issue at August meeting.
3. TV update (approx. \$2000 for electrical installation + the cost of the TV). Can we get our own contractor to install it? What will the actual cost be? → Put this all on hold. Action – Jen to investigate potential cost commitments further.
4. Veronica wondered if she should be the one to collect the team budgets so they are all in one spot, so she can track who has submitted. They are already submitting to 3 executive

members so it was deemed unnecessary.

5. Sarah reported that the Canada Day parades went very well.
6. Booster Club → Sarah asked if anyone would be interested in working the sidewalk sale (Aug. 3-7). We don't have to be there all days. Greg suggested to be there on Thursday and Saturday. Thursdays all the locals come. He suggested near Sommerville's would be good. Action – Sarah will try to recruit volunteers for the sidewalk sale Wild booth.
7. Sarah - Clothing Committee – The same number of people wanted change vs no change. It was very challenging because so many people loved one option and hated the other. The clothing committee tried to give them choices but the feedback was quite negative so the committee is recommending taking one more year to research before making any final decisions. There will be changes for the 2018-2019 season. Scott suggested staggering the introduction of new attire so it's more affordable for our families. Action – Veronica will find out what coach's want new style socks for this upcoming season. Clarey made the motion to let coaches decide their own team's sock style for this upcoming season (pro socks vs. knit). Greg seconded. Carried (7-3).

ADJOURNMENT

Moved by: Scott

Seconded by: Jason

Carried

Next Meeting: Tuesday, August 8, 2017 at 7 pm (CCC)

APPENDIX A OWA Report

Registration

FULL Team registration which includes signed waiver and payment, must be received prior to team/participant competing in any sanctioned tournament, league or exhibition games. The Official OWA Roster will be required before any exhibition, tournament and league games.

IMPORTANT: Teams, players and staff may **NOT** participate in unsanctioned practices, games, activities, programs etc.

Participant changes – Any additions and/or deletions to a roster is completed online. No refund will be issued for deletions.

REGISTRATION DEADLINES:

Competitive Teams: Prior to first game and no later than **OCTOBER 1st**
House League, Senior Over 19, Masters, FUNDamentals: **NOVEMBER 15th**

DS Teams: Development Stream tryouts may commence beginning **November 1st** for properly OWA registered teams. (All players must be properly registered to HL teams & the signed waivers and fee and any applicable documents **MUST** be in OWA office prior to forming the DS teams.)

PLAYER ADDITIONS: Up to **two** players may be added to the team's roster **after November 30th and before January 1st** by submitting to the OWA Registrar the proper registration information, signatures and fees. These players will be eligible for participation in Regional Playdowns and Provincial Championships provided all provisions are satisfied.

Teams late in registering will not be eligible for the Provincial Championships.

FINANCIAL INFORMATION

Important Note: Due to increased costs, the Bond has increased from \$150 to \$200. The remainder of the Provincial fee remains the same.

FEES:

Team Registration Fee - \$25.00

Player Registration Fee - \$47.50 / Player

Staff Registration Fee - \$47.50/ Staff Member

FUNDamental Registration Fee - \$32.50 / Participant

Provincial Bond - \$200.00 (Bond must be paid at time of registration- No later than Oct 1st). Please issue a separate cheque for provincial bond.

LATE FEES

For late team registrations, the following registration fee will apply:

1 to 7 days late Current fee + \$ 50.00

8 to 14 days late Current fee + \$100.00

15 or more days late Current fee + \$200.00



Team Official Qualification Requirements

- All qualifications listed are the **MINIMUM REQUIREMENT**
- All Team Officials (Coach, Trainer, & Manager) require Respect in Sport (RiS)-Activity Leader or Speak Out! and satisfactory VSS
- All qualifications must be registered with the OWHA.

DIVISION	CATEGORY	HEAD COACH	ASSISTANT COACH	TRAINER
			RECOMMENDED	
FUNDamentals	All	Coach 1 – Intro to Coach Trained 1	Coach 1 – Intro to Coach Trained 1	HTCP Level 1
Novice	House League & DS	Coach 2 Trained 2	Coach 2 Trained 2	HTCP Level 1
Novice	Competitive	Development 1 Trained 3	Coach 2 Trained 2	HTCP Level 1
Atom	House League & DS	Coach 2 Trained 2	Coach 2 Trained 2	HTCP Level 1
Atom	Competitive	Development 1 Trained 3	Coach 2 Trained 2	HTCP Level 1
PeeWee	House League & DS	Coach 2 Trained 2	Coach 2 Trained 2	HTCP Level 1
PeeWee	Competitive	Development 1 Trained 3	Development 1 Trained 3	HTCP Level 1
Bantam	House League	Coach 2 Trained 2	Coach 2 Trained 2	HTCP Level 1
Bantam	A, BB, B, C	Development 1 Certified 4	Development 1 Trained 3	HTCP Level 1
Bantam	AA	HP1 Certified 5	Development 1 Trained 3	HTCP Level 1
Midget	House League	Coach 2 Trained 2	Coach 2 Trained 2	HTCP Level 1
Midget	A, BB, B, C	Development 1 Certified 4	Development 1 Trained 3	HTCP Level 1
Midget	AA	HP1 Certified 5	Development 1 Trained 3	HTCP Level 1
Intermediate	House League	Coach 2 Trained 2	Coach 2 Trained 2	HTCP Level 1
Intermediate	A, B	Development 1 Certified 4	Development 1 Trained 3	HTCP Level 1
Intermediate	AA	HP1 Certified 5	Development 1 Trained 3	HTCP Level 1
Senior	All	See OWHA Book	See OWHA Book	HTCP Level 1
OUA/CIS	University	As per CIS	As per CIS	HTCP Level 1
CWHL	Senior	As per CWHL	As per CWHL	HTCP Level 1

COACHING QUALIFICATION LEGEND:

1. Coaches of FUNDamentals **must** hold Coach 1-Intro to Coach qualification - No other qualifications are accepted
2. Coach 2-Coach Level 'Trained' or higher: Coach 2-Coach Level 'Trained' or 'Certified'; Development 1 'Trained' or 'Certified'; High Performance 1 & 2 'Trained' or 'Certified'
3. Development 1 'Trained' or higher: Development 1 'Trained' or 'Certified' or; High Performance 1 & 2 'Trained' or 'Certified'
4. Development 1 'Certified' or higher: Development 1 'Certified' or; High Performance 1 & 2 'Trained' or 'Certified'
5. High Performance 1 'Certified' or higher: High Performance 1 & 2 'Certified'

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