

**West Northumberland Girls' Hockey Association  
Executive Committee Meeting**

Date: October 13, 2015

Present: Veronica Marriott, Jason Dalby, Susan Landry, Ron Samis, Kelly Watson, Ian Koellner, Ryan Smith, Trish Davidson, Shawn (Toad) Davis, Curtis & Barb Hackney, Christina Lumb, Tom Cole, Melanie Cameron, Darren Mackey, Nick Lawrence, Jen Ashley

Regrets: Jim Smith, Dean Jenkins, Scott MacDonald

**ACTIONS CARRIED OVER:**

ACTION – Curtis will head up a committee to deal with reviewing and revamping WNGHA policies and procedures. (Jen, Darren, Susan) will meet to discuss defining “conflict of interest” to include in our policies.

ACTION – Next season, the executive will review the WNGHA fee structure for home teams for the tournament.

ACTION – Trish will find out how to change the directors listed for our organization with the bank. It is currently outdated. Trish will check the government website.

ACTION – Dean, Barb, Susan, Jason, Ron and Ian will do a cost analysis for all divisions, officials, etc.

ACTION – Jen add financial report to minutes.

ACTION – Trish to reword accessibility policy and resubmit.

ACTION – Toad will follow up with staff to have their police checks done and submitted.

ACTION – Jen will spearhead letterhead.

**MINUTES**

By Jen

Moved by: Curtis

Seconded by: Barb

Carried

**TREASURER'S REPORT**

By Ian

Moved by: Veronica

Seconded by: Trish

Carried

Ian sent a digital report to all executive.

**REGISTRAR'S REPORT**

By Jason

Moved by: Ian

Seconded by: Trish

Carried

The houseleague teams still have to be made and rosters submitted by the middle of November. Otherwise, nothing new to report.

**TOURNAMENT REPORT**

By Christina

Moved by: Jason

Seconded by: Darren

Carried

Pink Ribbon Tourney was cancelled. January tourney entries are still coming in.

**FUNDRAISING REPORT**

By Veronica

Moved by: Christina

Seconded by: Kelly

Carried

Nothing new to report.

**EQUIPMENT REPORT**

By Curtis

Moved by: Nick

Seconded by: Tom

Carried

Jerseys have been ordered and handed out.

**JUNIOR HOUSELEAGUE REPORT**

By Barb

Moved by: Toad

Seconded by: Melanie

Carried

1 novice & 2 atom team will play against Belleville. 1 PW against Peterborough. 5 bantam/midget who will play against a Belleville team, too. Rosters have yet to be set.

**LADIES HOUSELEAGUE REPORT**

By Kelly

Moved by: Jen

Seconded by: Curtis

Carried

Teams are full. Everything is going well.

**PLAYER DEVELOPMENT REPORT**

By Trish

Moved by: Barb

Seconded by: Veronica

Carried

Trish reported on the development camp and distributed a hard copy of her budget to the executive. The profit was \$1391.89. The kids enjoyed it. It was a success.

Trish is hoping to get some of the sponsorship money to help with development.

ACTION – Trish will come to the next meeting with a budget for the year.

Dean has given Trish ice for development but she has had a hard time finding people to run sessions on Sat. nights. She has arranged some Sunday night goalie clinics. She will be networking with teams to fill these time slots. She may need to pay instructors. Time slots should be filled by the next meeting.

**ICE SCHEDULER REPORT**

By Dean

No report

**SPONSORSHIP REPORT**

By Darren

Moved by: Susan

Seconded by: Jason

Carried

We have 11 houseleague sponsors this year. There are 6 rep sponsors. We need one more rep sponsor.

**REFEREE IN CHIEF**

By Tom

Moved by: Ian

Seconded by: Trish

Carried

Tom will network with Dean re: ice times to promote back-to-back games with referees. Tom lets the managers know who is refereeing their games for both rep and houseleague. Tom should be called if a referee doesn't show up.

**LOWER LAKES REPORT**

By Susan

Moved by: Christina

Seconded by: Darren

Carried

Susan forwards all LLFHL emails to all coaches and to Tom. Otherwise, nothing new to report.

## **OWHA REPORT**

By Toad

Moved by: Kelly

Seconded by: Nick

Carried

Nothing new to report.

## **MEDIA REPORT**

By Melanie

Moved by: Tom

Seconded by: Toad

Carried

Melanie will be happy to forward game sheets to the newspaper. She will ask him to come out to back-to-back games.

## **WEBMASTER**

By Ryan

Nothing to report.

## **NEW BUSINESS**

1. Curtis said ice packs are needed for houseleague. He needs \$60 for this purchase. It was approved.
2. Barb asked for \$200 for Halloween Wild Weekend expenses (houseleague). Last year she got \$300 for this event. Barb made a motion and Trish 2<sup>nd</sup> it. \$200 was approved.
3. Veronica & Ron stated that the Midget BB's will be doing a gift card draw fundraiser for Christmas.
4. Ian – IVRnet were notified that all associations must open a club account. Sub-merchant agreements are no longer allowed. Ian will go ahead and make these changes.
5. Cobourg Santa Claus Parade is Nov. 15<sup>th</sup>.

ACTION – Trish will find someone to spearhead organizing WNGHA in Santa Claus Parade.

Trish asked for \$75 budget. Approved.

6. The CCC wants Wild participation from WNGHA for the World Junior A Showcase.

ACTION – Trish will recruit some players, etc. to help in the World Jr A Showcase.

ACTION – Trish will find out if we can get ad (logo) in World Jr A Showcase program.

ACTION – Trish will have information re volunteers needed for World Jr A Showcase put on website.

7. Darren discussed novice finances including sponsorship issues.

ACTION – Darren will let the novice team know that they currently will not reap the benefits of sponsorship money for their team development, unless they can secure a sponsor. Rationale: Our sponsorship rep was told by the novice coach that they had a sponsor but was told they recently pulled out but it's past the deadline.

ACTION – **Toad** will discuss this issue with the novice coach. **Ron** will write the coach a letter to explain the situation in detail and ask for a financial report.

8. Toad – The OWHA disciplinary committee informed us one of our midget AA asst. coaches was suspended for 18 games as a result of an incident from 2013.

ACTION – The disciplinary committee will meet with this coach to discuss the issue of our midget AA asst. coach's suspension.

9. Jen asked if the Sr. C team could have their sponsor names on the jersey. After discussion, the answer was no. They can get a banner though.

10. Midget and Bantam AA coaches need high performance coaching qualifications. Our Midget AA coach submitted his receipt and it's our policy to reimburse half. We will.

Trish made a motion to amend our staff training reimbursement policy that any course taken by a team staff must have preapproval by the WNGHA executive if it's over \$200. Christine seconded. Carried.

ACTION – This motion for amendment needs to be posted on the website. The amendment will occur at the AGM.

**ADJOURNMENT**

Moved by: Barb

Seconded by: Veronica

Carried

**Next Meeting:** Tuesday, November 10 at 7 pm at the CCC.