

**West Northumberland Girls' Hockey Association
Executive Committee Meeting**

Date: Tuesday, June 9, 2015

Present: Veronica Marriott, Jennifer Ashley, Jason Dalby, Susan Landry, Ron Samis, Kelly Watson, Ian Koellner, Scott MacDonald,

Regrets: Ryan Smith, Trish Davidson, Shawn (Toad) Davis, Curtis & Barb Hackney, Christina Lumb, Jim Smith, Tom Cole, Melanie Cameron, Darren Mackey, Dean Jenkins, Nick Lawrence

ACTIONS CARRIED OVER:

ACTION – Trish will work on an accessibility policy with Heather Grundy from the Northumberland Sports Council and present it to the executive at a future meeting.

ACTION – Curtis will head up a committee to deal with reviewing and revamping WNGHA policies and procedures. (Jen, Darren, Susan) -- will meet to discuss defining “conflict of interest” to include in our policies.

ACTION – Jen will forward the letter about banner criteria and send it to Ron for to send to council.

ACTION – Ryan to arrange for reimbursement to teams for volunteer hours (from tournament).

ACTION – In the Fall, the executive will draft an email to all parents and staff regarding code of conduct.

ACTION – Next season, the executive will review the WNGHA fee structure for home teams for the tournament

ACTION – Ryan will send the tournament report to the executive and it will be added to these minutes.

ACTION – Jen will follow up with Ryan

ACTION – Jen will tell the Quigley's they need to apply for exemption next Spring.

ACTION – Trish will find out how to change the directors listed for our organization with the bank. It is currently outdated.

ACTION – Curtis will network with Kelly regarding the number of teams and the number of jerseys needed. He will report at the next meeting about decisions they have made about these issues.

ACTION – Trish will report her plan at the next meeting.

ACTION – Toad will ask Dave to contact parents to inform them there will be a rep Novice team.

ACTION – Melanie will send Chris H a thank you note for his work on the exec.

ACTION – Dean, Barb, Susan, Jason, Ron and Ian will do a cost analysis for all divisions, officials, etc.

ACTION – Toad will spearhead Canada Day Parade contingent.

ACTION – All executive need to let Ron know in advance (not day of) if they can't attend a meeting so if the number is very low, it can be rescheduled.

MINUTES

By Jen

Moved by: Kelly

Seconded by: Scott

Carried

TREASURER'S REPORT

By Ian

Moved by: Jason

Seconded by: Susan

Carried

Ian signed the paperwork today.

ACTION – Ron and Toad are to go to Bank of Montreal to sign. The former directors need to have their names taken off as signers.

Ian has been networking with Chris Hoskins re: treasurer business. He handed out a hard copy of May's financial report.

ACTION – Ian will forward a hard copy of the May 2015 financial report to Jen. We have \$12,549.98 in the bank. Ian suggested we open a different account with less service fees.

ACTION – Ian will look into switching our bank account to one with fewer fees.

REGISTRAR'S REPORT

By Jason

Moved by: Ian

Seconded by: Veronica

Carried

We sold more than enough tryout cards to cover the cost of our tryouts. Jason is hoping to do an in-person registration for rep teams that have been chosen in early July. Houseleague will be in early-mid August. He is hoping that most registrations will be done on-line. On-line registration will be set up before the in-person registrations start.

ACTION – Ron will send out email and move up the date of our next meeting so we can set registration prices.

Too many are absent from this meeting to make these financial decisions. Susan suggested having a second in-person registration after school starts. He is hoping all the rep teams will be registered by August 1st.

ACTION – Jason will send out an email to all coaches regarding registration deadlines.

TOURNAMENT REPORT

By Ron via Christina

Moved by: Jen

Seconded by: Ron

Carried

Gary has been contacted. Gary has changed the days and dates of the Pink Ribbon as per WNGHA request. Its date is Oct. 9-10, 2015. Winter Classic Jan 15-17, 2016. They have been approved by OWHA.

FUNDRAISING REPORT

By Veronica

Moved by: Kelly

Seconded by: Scott

Carried

One new initiative has been approved. The novice team is hosting a euchre tournament. Currently two teams are running hockey pools.

ACTION – Veronica will contact the 2 teams already scheduled to run hockey pools to see if these teams mind if more teams do them. Veronica confirmed that teams submit financial reports after running fundraisers.

EQUIPMENT REPORT

By Ron via Curtis

This report will be deferred to the next meeting.

JUNIOR HOUSELEAGUE REPORT

By Barb

No report.

LADIES HOUSELEAGUE REPORT

By Kelly

Moved by: Susan

Seconded by: Veronica

Carried

ACTION – Kelly will network with Christina regarding ITSports so she can contact players.

Kelly suggested a cap should be placed on the number of players per team as rosters were too big last season. Susan suggested Kelly make a committee made up of players from the different levels to set some guidelines for play. Kelly will network with Ryan as to how to update the women's houseleague website.

DIRECTOR OF PLAYER DEVELOPMENT REPORT

By Trish

No report.

ICE SCHEDULER REPORT

By Dean

No report.

SPONSORSHIP REPORT

By Darren

No report.

REFEREE IN CHIEF

By Tom

No report.

LOWER LAKES REPORT

By Susan

Moved by: Ian

Seconded by: Jason

Carried

Susan went to the AGM on Sunday. Susan will present changes to the coaches and managers at the coach/manager meeting. Statistician needs to posts results within 48 hrs instead of 72.

OWHA REPORT

By Toad

No report.

MEDIA

By Melanie

No report.

WEBMASTER

By Ryan

No report.

NEW BUSINESS

1. ACTION – Ron will add Melanie Cameron as director of media relations.
2. ACTION – Ian will network with Ryan about renewing our webpage and paying fees.
3. ACTION – Susan will complete a women’s houseleague cost analysis and bring it to our next meeting.
4. A player is requesting a release for a lateral transfer. The situation was discussed and voted on. Release denied as per WNGHA policy.
5. Trainers, coaches, and PRS are rebated 50% for certification.
6. Ron questioned whether rebates were given after our tournament last season. The group brainstormed how to solve this problem if the rebates weren’t given. It’s a challenging situation since those teams aren’t together anymore. It was decided that people who were out of pocket should definitely be reimbursed. It was suggested to get the money to the managers who were in charge of these teams and have them send the executive a report of how they dispersed/used the money.

ACTION – Jason will contact the houseleague managers and Veronica will contact rep managers involved, explain the situation, and ask how this money will be used if they’re reimbursed. It will be discussed further at the next meeting.
7. ACTION – Jen to update the group email list for current executive.

ADJOURNMENT

Moved by: Scott

Seconded by: Susan

Carried

Next Meeting: Monday, June 29, 7 pm at the CCC. (To discuss registration costs and equipment report. Due to low attendance at tonight’s meeting, an early meeting is necessary.)