

*WEST
NORTHUMBERLAND*



2019 AGM BOOKLET
2019 Annual General Meeting

MAY 21, 2019
Cobourg Community Centre

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Agenda

Attendance

Minutes – Motion to accept the 2018 AGM Minutes.

TREASURER’S REPORT

PRESIDENT’S REPORT

POLICIES: Review and vote on proposed amendments

Motion to dissolve the current executive.

ELECTION OF NEW EXECUTIVE

ELECTION OF OFFICERS

ELECTION OF DIRECTORS

Ice Scheduler
Director of Player & Coach Development
Sponsorship Director
Tournament Director
Equipment Manager
Members at Large (2)
Jr. House League Director
Ladies House League Director
Referee in Chief
Webmaster
Communications Officer
Fundraising Director

Draw for FREE Registration

Motion for adjournment

Proposed amendments to the Constitution, By-Laws, Regulations or Rules

Policy/Procedure: General Amendment

Submitted by: Jennifer Ashley

Current Wording

N/A

Proposed Wording

Anywhere that refers to "Sr. C rep" should be changed to "Sr. rep".

Rational

We have more than one Senior Rep team now.

Policy/Procedure: Ladies House League

Submitted by: Jennifer Ashley

Current Wording

Ladies House League

Teams will be set at the beginning of each season.

The Division Convener will set the number of teams based on the total number of players registered. Any player with any past rep experience must register in the competitive division. Ladies who have little or no experience will register in the rec division. The Division Convener will do his/her best to create teams of equal ability and reserves the right to move players from team to team up to December 31st, to help balance the teams.

All efforts will be made so that each House League division shall comprise a sufficient number of teams as are necessary to accommodate the registered players for each division. However, it may be necessary to establish a waiting list in some circumstances. Teams are to be of a quantity to permit equal scheduling of games during the playing season.

Players are eligible to play in one division only, unless otherwise approved by WNGHA executive. A latecomer to the House League will be placed on a neutral team, if possible, for evaluation and before being placed on her final team.

Any player who has not paid her registration fees by the commencement of the regular season will not be permitted to play until the outstanding fees are paid.

Proposed Wording

Ladies House League

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Any player who has not paid her registration fees by the commencement of the regular season will not be permitted to play until the outstanding fees are paid.

Goalie's registration fees will be the total of the OWHA insurance fee.

Rationale

Full time goalies have been asked to pay full fees, with an opportunity for a partial rebate at the end of the season, based on attendance. Part time goalies currently pay only the amount of the OWHA insurance fee. This ensures the women's HL, which generally has 8 teams, has enough goalies to make the league viable. During the 2017-18 season, there were only 2 FT goalies, so the PT goalies got just as much ice time. During the 2018-19 season, there were NO full time goalies so every goalie just paid the insurance fee. This amendment will ensure there is equity to all goalies re: their fees and will help to ensure the league has enough goalies to make the league viable.

Policy/Procedure: Uniform Amendment

Proposed Wording

Motion by Shawn Davis - June 12, 2018

Novice, atom, & PW teams wear the new style wind suits and to give the Bantams and Midgets an option between the wind suit or yoga pants/jackets, for the 2018-19 season. By the start of the 2019-20 season, it will be mandatory for Bantam teams to wear the new style wind suit.

2nd- Lyndon

Policy/Procedure: Financial Policy Addition

Proposed Wording

Motion by Ian Koellner - Sept. 4, 2018

If a registration cheque is received, and is processed by the bank as NSF (non-sufficient funds), then WNGHA will charge a \$15 NSF cheque fee to cover the administration cost.

If the replacement cheque is received, and is processed by the bank as NSF (non-sufficient funds), then WNGHA will charge a further \$15 NSF cheque fee. As this payment would be the 2nd NSF cheque, all further payments for that player must be received in cash, and no further cheques will be accepted for the player.

In either situation, if the registration fee remains uncollected at December 31st, the player will not be allowed on the ice for both practices and games until payment is received in full.

Secunder – Darren

Policy/Procedure: CCC Fee

Submitted by: Jennifer Ashley

Current Wording

No current policy

Proposed Wording

Motion by Jen Ashley - Nov. 13, 2018

The WNGHA maintain the CCC fee of \$7/player and that it be earmarked to be given to the town of Cobourg for the outstanding pledge that the association made when the CCC was built. A payment will be made to the CCC at the conclusion of each season until the debt is completely paid off. *2nd – Jason*

There will be a WNGHA administration fee of \$20/player, to a maximum of 17 players/team.

2nd – Scott

Rational

Both of these are currently included in team fees but are not accounted for in our policies. Including them in our policies will account for these charges forwarded to the teams.

Policy/Procedure: Baseline Concussion Testing

Submitted by: Shannon Sheehy

Current Wording

BASELINE CONCUSSION TESTING

In order to assist in the health and well-being of the players, in the event of a concussion, all WNGHA registered players aged 10 – 18, inclusive, must have a baseline concussion testing done prior to their first game, at the parent's expense. This policy is effective beginning with the start of the 2016/2017 hockey season. In order to return to the ice, after a concussion, WNGHA follows those policies adopted by the OWHA.

Proposed Wording

Baseline Concussion Testing

Baseline Concussion Testing is not mandatory in order to play or practice for any registered player. WNGHA recommends you discuss with your Primary Care Provider whether the player requires baseline concussion testing, and for the return to ice post-concussion. If a player suffers a concussion, WNGHA follows the same policies adopted by the OWHA for the return to ice post-concussion.

Rational

Reflects the changes discussed in Executive meetings, meets best practice for Concussion Management, reduces liability of WNGHA and defers back to medical practitioner.

Policy/Procedure: Fundraising Policy

Submitted by: Shannon

Current Wording

Fundraising is defined as any funds raised by a group to assist a WNGHA team or the WNGHA as a whole. Fundraising activities cannot include 50/50 draws, raffles or Bingos, until after WNGHA has been approved as an eligible lottery licensee. Once WNGHA is approved, the team will be required to obtain a lottery licence, and would be subject to the respective lottery licence policies. All fundraising events of a team must be communicated to the fundraising director of WNGHA prior to the fundraising activity occurring. The proceeds resulting from all fundraising events must be communicated to the fundraising director of WNGHA within 5 days of the conclusion of the event.

Proposed Wording

Fundraising is defined as any funds raised by a group to assist a WNGHA team or the WNGHA as a whole. All fundraising events of a team must be communicated to the fundraising director of WNGHA prior to the fundraising activity occurring. All fundraising amounts received need to be communicated to the Fundraising Director within 5 days after the said event has completed. Fundraising activities can include 50/50 draws, raffles or Bingos under the WNGHA lottery license. Individual teams are responsible for obtaining their own lottery license for each specific event planned, these are available through the Town of Cobourg with a 14 day lead time required. The cost of the license is 3% of anticipated revenue and this fee must be obtained through the WNGHA Treasurer (treasurer@wngha.ca) prior to submission of the license application.

All rules of the AGCO must be followed when running your licensed event. The license application can be found here; https://www.agco.ca/sites/default/files/6004_raffle_app_1.pdf

New for 2019/2020 The fundraising cap previously in place has been dissolved and teams can raise funds required to cover the costs of the team as needed. Any monies raised that extend over the costs incurred to run the team, must be returned to the players by the end of the closing budget, 5 days after the banquet. WNGHA sanctioned, dances are not permitted as a fundraising activity under the OHA insurance for minor hockey and as such cannot occur within the guidelines of the OWHA.

Rational

Reflects updates in the attainment of the lottery license by WNGHA and the process for obtaining individual. Speaks to dissolving the fundraising cap, and notice as to the absence of dances in alignment with the OWHA.

Policy/Procedure: Call for Coaches

Submitted by: Jennifer Ashley

Current Wording

N/A

Proposed Wording

Any AA team call for coaches will be put out by December 1st.

Rational

There is currently no date requirements for posting the call for coaches. Posting earlier will put us in line with the other AA centres and may result in more applicants.

WNGHA Executive 2019-2020 Nominations

	Accepted ✓	Nominated by	Seconded by
President			
1st Vice President (1 Year term)			
Secretary (1 Year term)			
Shannon Sheehy	✓	Jen Ashley	
Treasurer			
Ian Koellner	✓	Jen Ashley	
Registrar			
Tournament Chair			
Fundraising Chair			
Shannon Sheehy	✓	Jen Ashley	
Director of Development			
Shawn Davis	✓	Jen Ashley	
Referee-in-Chief			
Tom Cole	✓	Jen Ashley	
House League Representative			
Curtis Hackney	✓	Jen Ashley	
Ladies HL Representative			
Ice Scheduler			
Darren Mackey	✓	Jen Ashley	
Sponsorship Representative			
Equipment Manager			
Scott MacDonald	✓	Jen Ashley	
Communications Officer			
Ryan Smith		Jen Ashley	
Member at Large (2)			
Serving second year of 2 year Term:			
2 nd Vice President		Steve Kniff	