

# WNGHA

## 2017 AGM Motions

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### Policy/Procedure: House and Ladies League Rules - Ice Time

**Submitted by:** Todd Dafoe

#### Current Wording:

WNGHA will provide sufficient ice for each house league team aged Tyke to Midget. The House League Coordinator will work to provide approximately a 1-hour practice and a 1-hour game per week shared with another team. Ladies House league team will receive 1 hour per week, shared with another team.

#### Proposed Wording:

WNGHA will provide sufficient ice for each house league team aged Tyke to Peewee. The House League Coordinator will work to provide approximately a 1-hour practice and a 1-hour game per week shared with another team. Bantam/Midget and Ladies House league team will receive 1 hour per week, shared with another team.

#### Rationale:

There is a very low turnout at Bantam/Midget house league practices and girls are also dropping out at this age due to other work, etc.

Eliminating practices will reduce the time requirements and lower the cost of house league registration. This will likely keep more players at this age in the game.

This will also reduce the overall cost of ice for the WNGHA and open up more options for prime ice time.

## Policy/Procedure: Team Finances and Bookkeeping Policy

**Submitted by:** Ian Koellner

### Current Wording:

#### Banking and General Bookkeeping

- Bank accounts are to be used for Team, Committee and other funds and the bank accounts are to be set-up to provide monthly bank statements with either the cheques returned or scanned as part of the monthly bank statement.
- All funds, statements and cancelled cheques as well as recipients, invoices and other financial records are to be held in Trust for the WNGHA by a Team, Committee, or Event Treasurer. These documents are to be kept safely and be made available upon request by the WNGHA executive, within 7 days of a request, verbal or written.
- All accounts must be opened "In Trust", or in the name of the Team, Committee, or Event, etc., with cheques signed by two adults, one whom must be the team manager, treasurer or event chair.
- A receipt in writing must evidence all cash transactions.

### Proposed Wording:

#### Banking and General Bookkeeping

- Bank accounts are to be used for Team, Committee and other funds and the bank accounts are to be set-up to provide monthly bank statements with either the cheques returned or scanned as part of the monthly bank statement.
- All funds, statements and cancelled cheques as well as recipients, invoices and other financial records are to be held in Trust for the WNGHA by a Team, Committee, or Event Treasurer. These documents are to be kept safely and be made available upon request by the WNGHA executive, within 7 days of a request, verbal or written.
- All accounts must be opened "In Trust", or in the name of the Team, Committee, or Event, etc., with cheques signed by two adults, one whom must be the team manager, treasurer or event chair.
- Cash transactions are strongly discouraged, however, if this cannot be avoided, then a receipt in writing must evidence the cash transactions, and be signed by two of the signing authorities.
- Teams are allowed to make use of a debit card, for the sole purpose of making deposits through ATM machines and tracking the bank balances through online banking.
- No purchases may be made with the bank card, and no ATM withdrawals are allowed as two signatures are not required when the bank card is used.

- The treasurer of WNGHA will be provided with online viewing access of the rep team bank accounts, but will have no signing authority or authority to make transactions on the account.

**Rationale:**

To formalize the policy regarding the use of bank cards by rep teams in WNGHA.

# Policy/Procedure: Player's Equipment, Uniforms and Clothing Policy

**Submitted by:** Sarah LeBlanc

## Current Wording:

PLAYERS EQUIPMENT, UNIFORMS AND CLOTHING POLICY

### Rep Team Jerseys

Competitive (rep) players will be responsible for the purchase and maintenance of their own jerseys.

Only WNGHA approved jerseys will be worn for games.

Sponsor bars approved to be put on WNGHA rep team jerseys must remain on the jerseys for the duration of the season, and would be located under the numbers on the back of the jersey.

Playing jerseys are NOT permitted to be worn for practices.

WNGHA Representative Team colours are blue and white.

### House League and Ladies League Jerseys

Playing jerseys are the property of WNGHA. Any alteration to the players' jerseys can only be done by WNGHA.

### Refundable Jersey Deposits

All House and Ladies League participants will be required to pay \$40 as a "refundable jersey deposit fee," at the time of registration, with the exception of the Atom HL division if jerseys are provided by McDonalds (the atoMc Hockey program).

Refundable jersey deposits will be shown separately on the registration form and will not be embedded in the cost of the annual hockey registration.

If the jersey is returned to the Equipment Manager prior to March 20th of that season, the participant will be eligible to receive the \$40 deposit back.

If the jersey is returned after March 20th, this deposit will NOT be returned.

### Hockey Equipment

All players will have the following mandatory pieces of equipment:

- Black helmet – goalies are excluded
- Black pants – goalies are excluded
- Predominantly black gloves – goalies are excluded
- BNQ certified neck guard
- WNGHA coloured hockey socks

House League is exempt from having to have black pants, gloves and helmets.

Optional but strongly recommended

- Mouth guard

### Game Day Clothing

All Representative players will have the choice of two approved game day outfits, consisting of either:

1. WNGHA approved KEWL warm up suit or
2. Black flared bottom yoga pants worn with the approved navy coloured soft-shelled Wild jacket.

To wear for games and tournaments, with the stipulation that all players will be dressed the same. The Senior C Rep team is exempt from the off-ice clothing policy (game day clothing) of WNGHA.

#### **BENCH STAFF DRESS CODE POLICY**

That ALL rep bench staff (coaches, assistant coaches, and trainers) wear appropriate WNGHA apparel (jackets, shirt/tie for men, and head wear (optional) for all staff), for all games and tournaments whereby WNGHA is being represented. If head wear is worn, it must be approved WNGHA apparel. Failure to do so may result in repercussions.

The above criteria also applies to house league staff when attending away games or tournaments. The Senior C Rep team is exempt from the bench staff dress code policy of WNGHA.

#### **Proposed Wording:**

#### **PLAYERS EQUIPMENT, UNIFORMS AND CLOTHING POLICY**

The WNGHA Executive will approve all team dress code prior to the season. The association's expectation for teams, coaches, and volunteers is to look both uniform and professional on and off the ice.

All Rep team players and coaches, including ALL bench staff are required to wear the WNGHA approved Blue Soft Shell Wild Jacket and pants, along with appropriate footwear to all home and away games, including tournaments. If headwear is worn, it must be the approved WNGHA ball hat or toque.

The above criteria also apply to house league staff when attending away games or tournaments.

\* The Senior C Rep team is exempt from the bench staff dress code policy of WNGHA.

During Rep practices, on-ice team staff shall be required to wear an approved WNGHA warm up suit.

During any off-ice work outs or warm ups, home, away or at tournaments, players must be **either in** their approved WNGHA dress clothes **or** the approved shorts and a long/short sleeved dry fit shirt. All team members must be dressed the same- could vary from team to team.

#### **Dress Code Violations:**

Any coach or team manager is responsible to ensure their team players and fellow coaching staff are adhering to the WNGHA dress code policy.

Any player or coach who does not follow the WNGHA dress code will be subject to discipline as follows:

1<sup>st</sup> Violation- verbal warning to the offender (given by the head coach or manager and reported to the Executive)

2<sup>nd</sup> Violation- written warning to the offender (given by the head coach or manager and reported to the Executive)

3<sup>rd</sup> Violation- 1 game suspension to offender for non-compliance (given by the head coach and reported to the Executive)

4<sup>th</sup> Violation- 1 game suspension for the Head Coach and 3 game suspension to offender for non-compliance (given by the Executive)

5<sup>th</sup> Violation- case referred to the discipline committee for review.

#### Rep Jerseys:

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Optional but strongly recommended

- Mouth guard

**Rationale:**

The clothing committee has met this past season to update our clothing policy. We want to see uniformity across the board with how our players represent our organization. This new proposed policy includes new wording, and includes disciplinary steps in regards to clothing violations

## Policy/Procedure: Page 8 Article 16 Directors

**Submitted by:** Veronica Marriott

### **Current Wording:**

Neither Webmaster nor Public Relations have official job descriptions in the constitution.

### **Proposed Wording:**

To include the creation of a new voting position:

**Communications Officer** – job description to follow; but to include the previous WNGHA duties of Media Relations and Webmaster